



<p><u>Title</u></p>	<p>Craic Cup event volunteer</p>			
<p><u>About the opportunity:</u></p>	<p>Tennis2Be is at an exciting growth stage and are looking to take on a diverse range of volunteers who will be an integral part of the team, look after the organisation's best interests and promote its aims widely. Volunteering enables people to play an active role in their society and contribute to positive social change. We're running the 4th Craic Cup event at a prestigious £40 million venue.</p> <p>We are looking for volunteers to take on responsibilities within different areas and would ideally like to recruit those with a passion for tennis (sports and education) where they can learn and share their skills whilst helping to break down social barriers and offer people an opportunity to socialise with people from different social and cultural backgrounds within a tennis setting.</p>			
<p><u>About Tennis2Be:</u></p>	<p>Tennis2Be is a not-for-profit, sports and education charity based in London, deeply committed to ensuring tennis is enjoyed by a broad spectrum of participants, including disabled and special needs' players. Tennis2Be's ethos is based on fun, whilst building confidence, mutual respect and social skills amongst players, disabled adults and children alike.</p>			
<p><u>What we are looking for?</u></p>	<p>The ideal candidate would be someone who knows how sports charities operate and has some knowledge of community events but much of this can be gained by getting involved (see below).</p> <p>Motivated, enthusiastic and open to acquiring new skills. Ability to problem solve and find creative solutions. Excellent people skills to work with staff and volunteers.</p> <p style="text-align: center;">About the opportunity - Volunteer tasks</p> <table border="1" data-bbox="533 1263 1468 2024"> <tr> <td data-bbox="533 1263 999 2024"> <p><u>BEFORE EVENT</u></p> <p>Signage Put up and take down signage</p> <p>Order Set up and tidy up General overseeing</p> <p>Exhibitions Exhibitions x2 to promote event beforehand</p> <p>HEALTH AND SAFETY Safeguarding awareness First Aid awareness</p> <p><u>START OF EVENT</u> Welcoming guests Registration</p> </td> <td data-bbox="999 1263 1468 2024"> <p>FUNDRAISING Have a donations bucket for raffle and some fundraising Handle cash on registration</p> <p>PHOTOGRAPHER</p> <p>FOOD Food handler</p> <p>ENTERTAINMENT Willie - guitar</p> <p>MASCOT Take comments and feedback Give children motivational stickers</p> </td> </tr> </table>		<p><u>BEFORE EVENT</u></p> <p>Signage Put up and take down signage</p> <p>Order Set up and tidy up General overseeing</p> <p>Exhibitions Exhibitions x2 to promote event beforehand</p> <p>HEALTH AND SAFETY Safeguarding awareness First Aid awareness</p> <p><u>START OF EVENT</u> Welcoming guests Registration</p>	<p>FUNDRAISING Have a donations bucket for raffle and some fundraising Handle cash on registration</p> <p>PHOTOGRAPHER</p> <p>FOOD Food handler</p> <p>ENTERTAINMENT Willie - guitar</p> <p>MASCOT Take comments and feedback Give children motivational stickers</p>
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	<p>Security (bag check) Runner</p> <p>Organiser General overseeing</p> <p><u>DURING EVENT</u></p> <p>Score keeper Take down and count scores</p>	<p>ROVING REPORTER Social Media – Tweeting (e.g. pre-pared tweets), Facebook, Instagram etc...</p> <p>CERTIFICATE WRITER Blog and press release after event</p>
<p><u>Practical Considerations</u></p>	<p><u>Time commitment:</u></p> <p>Visit the venue beforehand on Sunday 12 January @ 10:30am for interviews, bearings, order and planning</p>	
<p><u>Application process</u></p>	<p>Step1: Online application form https://goo.gl/forms/GZbgIBrBEAPdeF0z1</p> <p>Step2: Email your CV to info@tennis2be.com Informal telephonic discussion Invitation to our premises (or tennis session) and interview DBS check (provided by the Charity - online)</p>	
<p><u>Closing date</u></p>	<p>20th March 2017</p>	